



Qigong Teacher Training Program Cancellation, Refund, and Withdrawal Policy

Cancellation & Refund

- Cancellations and requests for refunds must be received by Living Aligned no fewer than 15 days before the first class. No refunds will be given for cancellations made fewer than 15 days before the first day of the course.
- Living Aligned must approve all refund requests; please submit requests for refunds via email to admin@livingalignedtraining.com.
- Approved refunds will receive a full refund, less a \$250 administration fee, and will be processed within 30 days of approval.
- Living Aligned cannot transfer course fees paid for one training or course to any other training or course.
- Living Aligned reserves the right to cancel seminars with insufficient enrollment. In this case, a full refund will be granted, and refunds will be processed within 30 days of cancellation.

Withdrawal from the Program

- In the event that a cancellation is received within 15 days of the program's start date or on or after the program's start, this will be considered a withdrawal with 0% of the program fee refundable.
- Compassionate Withdrawal: In the unfortunate event that a student needs to withdraw from an ongoing program due to illness, accident, or other circumstances that make it impractical for the student to complete the course, Living Aligned will provide a reasonable and fair refund. This will be based on factors such as verification of reason (if requested), prior attendance, program length, training materials provided, etc. Please note that a compassionate withdrawal incurs a fee for distributed course materials and the enrollment process, which is equal to a minimum of 35% of the full program fee and will be subtracted prior to any refund calculation.